

**DCC**  
**Clarence Correctional Centre**  
**Minutes**  
**Date: 4 June 2025**

**Attendance:** Scott Jacques (GM), Kody Richards (Del), Craig Dennis (Del), Keri Parbery Rebecca Reilly (CPSU), Tom Whitton (CPSU), Mik Smart (CPSU)

**Apologies:** Mark Bathgate (Del), Thane Pearce, Luke Binskin.

**Apologies:**

<b>Agenda No.</b>	<b>Notes/comments</b>	<b>Actions</b>
<b>(1) Action items from previous meeting:</b>	<b>Current number of staff at CCC</b> <b>See previous minutes for background</b> <b>Staffing levels April</b> Current CCO's = 210 Current Seconded Staff= None PCT= 25 <b>Staffing levels June</b> Current CCO's = 197 Current Seconded Staff=0 PCT= 17	Update to be provided each meeting.
<b>(2)</b>	Serco to increase the uniform allowance and ensure staff are provided with durable clothing suitable for their roles (e.g 4 and 4 pants to cover 4-day consecutive roster). That the first-response kit is upgraded so staff either carry a leg or a brace option. Discussion regarding a low bearing vest or leg holster. Also, can staff have their own individual leg holsters as the adjustable leg holders are not suitable as a one size fits all. <b>Update April</b> Serco will now supply a magnum boot- which is a better boot that should last longer. All staff will receive 1 pair every 18 months. If you need a new pair in between yearly allocation you will be given a new pair.	Update next DCC.

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	<p>Discussion regarding the holster and strap or a load bearing vest.  Load bearing vest not an option.  Serco to work with textiles to look at how they can tighten the strap so they can fix it onsite.</p> <p><b>Update June</b></p> <p>The policy is now out. Staff will have new top of the range Magnum boots arrived on Monday. Non-custodial will be issued the current stick of bates boots.  Leg holsters- Textile staff are looking at this. Communication will come out shortly looking requesting size details.</p>	
(3)	<p>Union rights- Serco and CPSU will exchange letter regarding access to an office space for meeting with members, commitment for Serco to invite CPSU industrial staff to all inductions with suitable notice and a pass into Serco for CPSU organisers that regularly visit the centre. No access to staff email's however if CPSU want to email all staff then this can be sent through GM.</p> <p>Passes will be issued to CPSU staff when they attend the site.</p>	Close
(4)	<p>The roster will change as of 14 May due to feedback of the disconnect between staff on either roster and so there will be no more A &amp; B roster. This will be a trail for 3 months. This should reduce the number of CCO's that needs to do nights and less disruption of sleep patterns.</p> <p><b>Update June</b></p> <p>Positive feedback received about new roster. There will be a survey before GM decides next steps.</p>	GM to provide an update
(5)	<p>Delegates raised the issue of all staff staying back due to incorrect muster. Why do all units have to stay back if it's the one unit that keeps getting muster incorrect.</p> <p>Serco- If it's an incident that staff need to stay back then its paid, if its incorrect muster then its unpaid. Scott agreed to provide an update out of session however there is a debate on previous arrangements so we will discuss further at the next DCC 6/6/25.</p>	Continue to monitor

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	<b>Update June</b> GM advises that overtime will or will not be paid on a case-by-case basis. Overtime will be paid based on the Shift FMs approval/support.	
<b>(6) General Business</b>		
<b>(7)</b>		
<b>(8)</b>		
<b>(9)</b>		
<b>(10)</b>		
<b>(11)</b>		
<b>(12)</b>		

Agenda No.	Notes/comments	Actions
(13)		
(14)		
(15)		