



# DIRECT DEBIT

## REQUEST FROM YOUR ACCOUNT



Please complete and return this form to arrange direct debit from your financial institution.  
For more information please phone **1800 772 679**.

I hereby request that direct debits be made from my account for subscriptions to the Public Service Association of NSW (User ID 648041)

<b>Member number (if known):</b>		
<b>Name account is held in:</b>		
<b>Name of your financial institution:</b>		
<b>Address of financial institution:</b>		
<b>BSB number:</b> _ _ _ _ - _ _ _ _		<b>Account number:</b> _ _ _ _ _ _ _ _ _ _
<b>Please indicate rate to be deducted: \$</b> _____		
<b>Frequency of debit:</b> <input type="checkbox"/> Fortnightly <input type="checkbox"/> 4-weekly <b>*(Please tick a box)</b> See subscription rates below (Effective 4 August 2025)		
<b>SALARY</b>	<b>FEES</b> Fortnightly	<b>FEES</b> 4-weekly
<input type="checkbox"/> More than \$71,189	\$31.57	\$63.14
<input type="checkbox"/> \$50,117 - \$71,188	\$24.27	\$48.54
<input type="checkbox"/> \$12,529 - \$50,116	\$15.06	\$30.12
<input type="checkbox"/> Less than \$12,529	\$7.76	\$15.53

Please note that Direct Debit is not available on a full range of accounts.  
If in doubt, please contact your financial institution.

☐ I have read the Automatic Payment Service Agreement on the back and agree with its terms and conditions.

<b>SIGNATURE</b>
<b>DATE</b>

**RETURN COMPLETED FORM TO MEMBERSHIP EMAIL: [membership@psa.asn.au](mailto:membership@psa.asn.au)**

160 Clarence Street Sydney NSW 2000  
GPO Box 3365 Sydney NSW 2001

☎ 1800 772 679

✉ [psa@psa.asn.au](mailto:psa@psa.asn.au)  
✉ [cpsu.nsw@psa.asn.au](mailto:cpsu.nsw@psa.asn.au)

🌐 [www.psa.asn.au](http://www.psa.asn.au)  
🌐 [www.cpsunsw.org.au](http://www.cpsunsw.org.au)

📺 [psansw](#)  
📺 [cpsunsw](#)

## TERMS AND CONDITIONS:

### AUTOMATIC PAYMENT SERVICE AGREEMENT

#### **We, the PSA, make the following commitment to you:**

The PSA will debit/charge your membership fees as they fall due.

The PSA will only use this authority to debit/charge regular fees. If you miss a payment using Direct Debit, it will be picked up in the following period i.e. two instalments will be taken out. If any Credit Card charges are rejected we will retry in 7 days then 14 days if not successful.

The PSA will notify any changes to your union fees in writing.

Resignation from the PSA must be notified according to the section *How to resign from the PSA CPSU NSW*. Should you resign your membership, the PSA undertakes to cease debiting your account upon the termination of the written notice period.

The PSA will act in accordance with our Privacy Statement, while noting that your financial institution may require such information to be provided in connection with a claim made on it relating to an alleged incorrect or wrongful debit.

The PSA will investigate and deal promptly with any queries, claims or complaints regarding debits/charges and provide a response within 21 days of receipt.

The PSA conducts its payments and secure in-person payment transactions through FatZebra (the "Payment Gateway") and may elect to use any other Payment Gateway from time to time in its absolute discretion. Payments made through the Payment Gateway are subject to the Payment Gateway's own terms and conditions and privacy policy in addition to these PSA Terms and Conditions. For more information about the current Payment Gateway, see the FatZebra website ([www.fatzebra.com](http://www.fatzebra.com)).

#### **Your commitment to the PSA:**

You will ensure that the account details provided to the PSA are identical to the account details held by your bank or financial institution.

You will ensure that you have sufficient funds or credit available in the nominated account on the due date for payment of your fees. You will let us know in writing within 14 days if the nominated account is altered, transferred or closed.

You will be responsible to ensure that the amounts debited/charged to your nominated account for your PSA fees are correct.

If the charging arrangements are stopped by you or your nominated bank or financial institution, you will arrange a suitable alternative payment method with the PSA.

Resignation from the PSA CPSU NSW will be notified by you as per the conditions in the section *How to resign from the PSA and CPSU NSW*. Refunds will not be made for late notifications.

### HOW TO RESIGN FROM THE PSA CPSU NSW

You may resign from membership when either you cease to work in an area covered by the Association or by giving 14 days' notice in writing of your intention to resign to the PSA General Secretary.

Resignation from the PSA will also be taken as resignation from the CPSU NSW, subject to confirmation.

Please note that you are obliged to pay any dues owing to the PSA CPSU NSW up to the date of effect of the resignation and that fees are not refundable on resignation from the PSA CPSU NSW.

### PRIVACY STATEMENT

Information collected in these applications is used for the purposes of the PSA and the CPSU NSW only.

Any information collected is handled and used in accordance with the Australian Privacy Principles, the Privacy Act 1988 (Cth).

When we use third parties to carry out union functions (e.g. mail-houses, electoral offices, candidates to union office, union delegates, etc) only necessary information is released, and subject to the condition that it not be used for any other purpose.

Information requested for payment of membership fees is provided only to the relevant financial institution or employer.

Any member may at any time arrange to see and correct their membership record by contacting [membership@psa.asn.au](mailto:membership@psa.asn.au)



160 Clarence Street Sydney NSW 2000 GPO Box 3365 Sydney NSW 2001

1800 772 679

✉ [psa@psa.asn.au](mailto:psa@psa.asn.au)

✉ [cpsu.nsw@psa.asn.au](mailto:cpsu.nsw@psa.asn.au)

🌐 [www.psa.asn.au](http://www.psa.asn.au)

🌐 [www.cpsunsw.org.au](http://www.cpsunsw.org.au)

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