

Charter for the *Northcott Delegate's Council*

(Established under the Association's Rule 30)

1. TITLE

The Council shall be known as "*Northcott Delegate's Council*".

2. CONSTITUTION

The Council shall consist of all members of the Union employed by *Northcott*.

3. Aim of the Delegates Council

The aim of the branch is to:

1. Enquire into, consider and report to and advise the Union upon matters of concern to its members,
2. provide a strong and organised workplace union structure,
3. grow the Union and build workplace union power,
4. promote the principles of EEO, OH&S and welfare rights, of members,
5. negotiate, improve and protect members' employment conditions,
6. represent members with issues affecting their employment,
7. advocate and campaign for the interests of the broader labour movement,
8. recruit members to the Union with the aim to achieve 100% density,
9. refer members to the various services provided by the Union,
10. advise the *DISABILITY SECTOR DELEGATES' COUNCIL OF NSW* on the interests of members.

4. Sub-Groups

Subject to the agreement of the members concerned the Delegates' Council may establish Sub-Groups within the Delegates' Council, propose a Charter for each Sub-Group providing for the election of a Sub-Group Chair and Secretary and any other committee members required. The Chair of the Sub-group shall ex officio be a member of the Delegates' Council.

5. Ordinary General Meetings of the Branch

General Meetings of the Branch shall be convened by the Chair and Secretary at times and for purposes agreed by the Delegates' Council.

6. Special General Meetings of the Branch

Special General Meetings of the Branch shall be convened by the Chair and Secretary within ten working days of receipt of a written requisition signed by at least twenty members of the Branch, such requisition shall state the purpose for which such a meeting has been requested, and the agenda shall be limited to the matters stated in the requisition.

7. Biennial General Meeting

The Biennial General Meeting of Northcott Delegates' Council shall be held in the months of March or April on a date to be fixed by the Chair and Secretary.

The order of business at the Biennial General Meeting shall be:

1. Apologies
2. Confirmation of previous Annual General
3. Meeting minutes
4. Report on behalf of the Committee
5. Election of Returning Officer (if required)
6. Election of officers
7. Motions of which notice has been given
8. General Business.

8. The Branch's Delegates' Council

The Biennial General Meeting of the Branch shall elect a Council of Officers and Delegates consisting of:

1. One Branch Delegate for every forty financial members in each Region or part thereof, unless clause 2 applies; and
2. Where there are less than 15 members in a Region they will be combined with the members in the next Region to form a Combined Region.

The Women's Officer shall be elected by the women present at the meeting, the men present shall not vote in the election of the Women's Officer. The Executive of the Delegates' Council shall consist of the members elected to a named Officer position.

The Delegates' Council will usually meet monthly but will meet at least 4 times in any calendar year. The Delegates' Council shall not determine matters which impact on the wider Disability Sector but will refer such matters to relevant *Disability Sector Delegates' Council of NSW*.

The first meeting of the Delegates Council will elect an executive of:

1. Chair, who will, inter alia, preside at meetings of the Delegates' Council; and
 2. Vice-Chair, who will, inter alia, deputise for the Chair; and
 3. Secretary, who will, inter alia, keep the minutes of all meetings of the Branch and of the Delegates' Council; and
 4. Assistant Secretary, who will, inter alia, assist and deputise for the Secretary; and
 5. Women's Officer, who will, inter alia, promote the interests of women members of the Branch; and
- Such other Committee members as may be determined by the Branch from time to time.

Subject to direction by the General Meetings of the Branch, the Delegates' Council will conduct the business of the Branch between General Meetings.

9. Disability Sector Delegates' Council of NSW

There shall be a Disability Sector Delegates' Council of NSW constituted under Rule 27 of the Associations Rules. The Chair, Secretary, Women's Officer, Vice Chair and Assistant Secretary and Delegates, shall be members of the Disability Sector Delegates' Council of NSW as determined by the constitution of that body.

10. Definitions

Association means the *Public Service Association and Professional Officers Association Amalgamated Union of New South Wales* also known as the *Public Service Association of NSW* or *PSA* and is registered under the *Industrial Relations Act 1996* (NSW).

Branch means the current financial members of the Association who are National System Employees and employed by the organisation named in the Constitution Clause*.

Combined Region means the following Regions recognised as one Region for this Constitution being the Hunter and North Coast Regions; North West and Central West Regions; South West and South East Regions.

CPSU, NSW Branch of the CPSU or CPSU-NSW means the *CPSU, the Community and Public Sector Union (State Public Services Federation) New South Wales Branch* and which is the Federal Counterpart of the Association as recognised in Item 126 of Part 1, Schedule 1A of the *Fair Work (Registered Organisations) Regulations 2009*.

National System Employees are members who fall under the definition in Section X of the *Fair Work Act 2009* (Cth) and who are represented by the Federal Counterpart of the Association.

Region means Sydney Metro; Hunter; North Coast; North West; Central West; South West and South East as defined in the Associations Rules and By Laws.

Union mean the Association and the NSW Branch of its Federal Counterpart the CPSU.

11. Approval

This Charter is approved by the Association's Executive and reported to the Association's Central Council.

* All members of the CPSU also members of the Association. The Association supports and resources the members of the NSW Branch of the CPSU who are National System employees as defined by Section 13 of the *Fair Work Act 2009* (Cth)

This Charter is to be read in conjunction with *Rule 30* and *Chapter F - General By-Law for Workplace Groups* of the *Public Service Association of New South Wales* Rules and By Laws.

SIGNED _____



Kylie McKelvie

President

Public Service Association of NSW



SIGNED _____

Stewart Little

General Secretary

Public Service Association of NSW

Resolutions Establishing, Approving or Varying this Charter

Resolution

Date :

Ref. :

Text :

Resolution

Date :

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