



COMMUNITY AND PUBLIC  
SECTOR UNION

SPSF GROUP NSW BRANCH  
ABN 11 681 811 732

In Reply Please Quote **MDB: ndef:CN129342**

17 March 2020

Steffen Faurby  
Managing Director  
TAFE NSW  
Mary Ann Street  
ULTIMO NSW 2007

By email: [Steffen.Faurby@tafensw.edu.au](mailto:Steffen.Faurby@tafensw.edu.au)

Dear Mr Faurby,

**RE: COVID-19 Contingency Planning and Workforce Management**

I write to you on behalf of the Community and Public Sector Union (CPSU NSW).

The COVID-19 epidemic presents an unprecedented challenge for business and government agencies in NSW, Australia and across the world.

The CPSU NSW is eager to work with TAFENSW to ensure that best practice initiatives are implemented, our members are safe at work, secure at home, and the community can continue to rely on our public and social services throughout the crisis.

The CPSU NSW seeks to be advised and consulted on what contingency plans are being developed to support staff affected by COVID-19. In particular provisions on how staff, including casuals, will be paid if:

- They are excluded from workplace/placed in quarantine.
- Who have caring responsibilities or who have transport disruptions.
- The workplace is closed.
- If they exhaust sick leave because of COVID 19.

In relation to health standards, we seek confirmation that current NSW Health protocols are being adhered to, as well as cleaning procedures set out by the Federal Department of Health's *Factsheet Environmental cleaning and disinfection principles for COVID-19* are being followed.

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The CPSU NSW is the Federal Counterpart of the Public Service Association of NSW. CPSU NSW members are also members of the PSA.

We understand that every organisation is unique, and your business's response will be tailored to the particular needs of your key stakeholders. In saying that, we are of course extremely concerned for the health and financial well-being of your staff (particularly casual staff, and staff with little in the way of paid personal leave) and would appreciate it if you would outline for us your organisation's contingency and workforce management planning.

I thank you for your attention to this matter and look forward to your prompt reply.

I can be contacted on 0408 029 925 or by email at [mdrake-brockman@psa.asn.au](mailto:mdrake-brockman@psa.asn.au) should you wish to contact me directly.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'M. Drake-Brockman', with a long, sweeping horizontal line extending to the right.

Matthew Drake-Brockman  
For **Stewart Little**  
**State Branch Secretary**

cc : [julian.oliveux1@tafensw.edu.au](mailto:julian.oliveux1@tafensw.edu.au)